

Tax Map Key:
Application Index No:
Project Name:
Building Permit No.: _____

BUILDING DIVISION
DEPARTMENT OF PLANNING AND PERMITTING

**SUPPLEMENTAL INFORMATION FOR BUILDING OWNER,
PERMIT APPLICANT AND CONTRACTOR**

The following information should prove helpful in determining whether additional information should be obtained before starting your project

1. ☒ A Phone Call May Save Your Life -- if you have underground utilities investigate before you start work

Call: Hawaii One-Call Center 1-866-423-7287 or 811

According to the Hawaii One Call Law (Call Before You Dig) effective January 1, 2006, an excavator is required to call for utility toning at least 5 working days (excluding holidays and weekends) before starting excavation. One call does it all, as all the utility operators who have underground utilities will be notified. You will be required to pre-mark your proposed area of excavation with white paint. For more information: <http://www.callbeforeyoudig.org>

Be Aware of the Sign, Noise and OSH Regulations

Sign Regulations - Building Division	768-8220
Noise Regulations - Department of Health	586-4700
Occupational Safety and Health - DOSH	586-9100
Department of Labor	
Asbestos and Lead-Based Paint Regulations	586-5800
Department of Health	

2. ☒ Owners will be responsible to notify the Federal Aviation Administration (FAA) for structures which exceed 200 feet in height above ground line and certain structures within 4 miles from the nearest point of the nearest runway of each airport. (Single-family dwellings exempted.) FAA telephone is 541-1243.
3. ☒ REMINDER - Owners should check their deeds, lease agreements, and/or association by-laws for any building restrictions.
4. ☒ HOUSE NUMBERING REQUIREMENTS - All main entrances to buildings shall be numbered with numbers at least two inches in height. Address signs shall not exceed one square feet. Emergency service agencies such as fire, police, ambulance, etc., can respond more readily with minimum delays when buildings are properly numbered.
5. ☒ To prevent termite entry, the building code requires openings around pipes or other penetrations in concrete slab-on-grade to be filled with non-shrink grout.
6. ☒ Plumbing and / or Electrical plans not checked. Project subject to inspection for code compliance.
7. ☒ Plumbing and / or Electrical work shall be inspected and approved prior to concealment.
8. ☒ PROTECTION OF ADJOINING PROPERTY - The owner and contractor doing the excavation or fill shall be responsible to implement safety measures to protect adjoining properties, streets or natural watercourses from falling rocks, boulders, soil, debris and other dangerous objects.
9. ☒ EROSION AND SEDIMENT CONTROL - Since it is unlawful to discharge pollutants from the construction site, the owner and the contractor shall check the criteria for handling drainage discharges and ensure compliance with all appropriate regulations including Best Management Practices (BMP) requirements for construction sites. Call 768-8218 / 8219, or go to <http://www.honoluluudpp.org> for more information.

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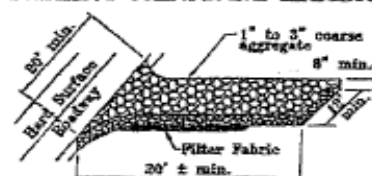
EROSION CONTROL GUIDELINES

FIGURE 3
MINIMUM BMP CHECKLIST FOR SMALL PROJECTS

☐ **STABILIZED CONSTRUCTION ENTRANCE**

All points of egress and ingress to a site shall be protected with a stabilized construction entrance.

Stabilized Construction Entrance



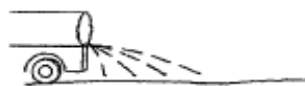
☐ **STOCKPILES**

Stockpiles shall not be located in drainage ways or other areas of concentrated flows. Sediment trapping devices such as fences, traps, basins or barriers shall be used around the base of all stockpiles.

☐ **DUST CONTROL**

Dust control should be applied to reduce dust emissions. The Contractor, at his own expense, shall keep the project area and surrounding area free from dust nuisance. The work shall be in conformance with the air pollution control standards contained in Hawaii Administrative rules: Chapter 11-60, "Air Pollution Control".

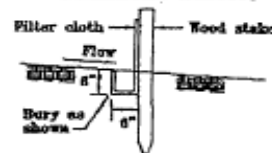
Dust Control



☐ **SEDIMENT BARRIERS OR TRAPS**

Sediment trapping devices such as fences, traps, basins or barriers shall be used down slope of all disturbed areas and around the base of all material stockpiles.

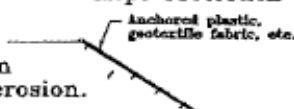
Sediment Barrier



☐ **SLOPE PROTECTION**

Surface flow from above an exposed slope shall not be allowed to flow over the slope without protection. Slope protection shall be used on areas with slopes greater than 50% and on areas of moderate slopes that are prone to erosion.

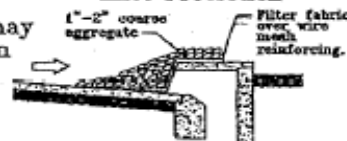
Slope Protection



☐ **INLET PROTECTION**

All storm drain inlets on site, and those offsite which may receive runoff from the site shall use an inlet protection device.

Inlet Protection



☐ **TEMPORARY STABILIZATION**

Is not required when the disturbed area will be worked within a 14 day period. Stabilization is required for disturbed areas at final grade and for those areas that will not be worked within a 14 day period.

☐ **PERMANENT STABILIZATION**

All disturbed areas shall be permanently stabilized prior to removing erosion and sediment measures. All temporary erosion and sediment control measures shall be removed within 30 days after final site stabilization or after the temporary measures are no longer needed. Trapped sediment and areas of disturbed soil which result from the removal of the temporary measures shall be immediately permanently stabilized.